

UUCTS CORONAVIRUS RESPONSE PLAN March 17, 2020

UUCTS Current Status: High Risk Period

➤ Note: All precautions put in place for the lower risk level will be retained unless they are specifically changed at the higher risk level.

| LOW to MODERATE RISK PERIOD | HIGH RISK PERIOD Current Status |
|--|--|
| <p>Building Use UUCTS is open regular business hours. We advise all building users to take preventative measures in the spread of infection.</p> <ul style="list-style-type: none"> Learn how to use Zoom for future meetings. https://zoom.us/resources Encourage rescheduling meetings or meetings electronically or by phone. | <p>Trigger—Local exposure to and diagnosis of coronavirus. UUA and others recommending social distancing to slow the spread of disease.</p> <p>UUCTS in-person programs are suspended.</p> <ul style="list-style-type: none"> The Church Campus shut down to rentals Inness tours suspended External groups who meet at our church notified of status The Church Campus is professionally sanitized <p>Committees and small groups can meet electronically or via phone. We advise no in-person meetings to discourage the spread of the virus.</p> <ul style="list-style-type: none"> The congregation has a Zoom account for online meetings. Contact admin@uutarpon.org to schedule your zoom meeting. Check with admin@uutarpon.org and other external groups who meet at our church, regarding their members who might be sick. Request that admin@uutarpon.org be contacted if a case is confirmed in their groups. |
| <p>Sunday Sunday services, Fellowship, and Forum Meetings continue as scheduled (see calendar).</p> <ul style="list-style-type: none"> If you are not feeling 100%, stay home; do not come back until you have been fever-free without medication for 24 hours. Avoid shaking hands and hugging; elbow bumps, small bows encouraged. People who are more vulnerable because of existing health concerns and age should be extra cautious about their exposure. | <p><u>All</u> Sunday programs are suspended. We will not gather for Sunday Service, Forum Meetings, or Fellowship.</p> <ul style="list-style-type: none"> Online ministry to be initiated In lieu of regular programming, the church will be sending and posting reflections, meditations, and other materials electronically |
| <p>Caring</p> | <p>Staff and Caring committee institute an all-congregation check-in by phone, zoom, or email.</p> |
| <p>Communications Communicate the UUCTS Covid-19 Response Plan to leadership and the congregation.</p> | <p>Continue weekly communication regarding this plan and if our status changes.</p> <p>Cancellation notification procedure to be documented and disseminated</p> |

| | |
|---|--|
| <p>Staff The Board will assure employees they will be compensated even if they are home sick, in quarantine, or we cancel services.</p> <ul style="list-style-type: none"> • Staff designate backups in case they become ill. • Ensure staff are aware and adhere to safety measures while performing their duties | <p>Staff work from home unless job requires on-site. (ex: mow yard, cleaning, use of office equipment, etc). Office administrator (staff of one) may work in the office, but with no visitors.</p> |
| <p>Food All food handlers wear gloves. Look for ways to minimize touching food and shared utensils.</p> | <p>We will not serve food or drink.</p> |
| <p>Building Procedures</p> <ul style="list-style-type: none"> • Hand sanitizer available in lobby, classrooms, and community room. • The church campus door knobs and light switches disinfected weekly. If possible, doors to rooms will be kept open to avoid touching doorknobs. • Disinfectant wipes available for sanitation before and after meetings. | |
| <p>Other Acquire an additional Zoom account through UUCTS.</p> <p>Create a task force to provide support and further planning as needed.</p> | <p>Zoom meeting training for all.</p> |
| <p>PRACTICE THESE HABITS TO PREVENT SPREADING INFECTION NOW:</p> <ul style="list-style-type: none"> • Wash your hands more often and more thoroughly. • Do not touch your face since germs enter through your eyes, nose, and mouth. • Avoid handshaking. • Prepare yourself and your home for a possible quarantine of a few weeks. | |

ONGOING:

- We are monitoring the CDC (<https://www.cdc.gov/coronavirus/2019-nCoV/summary.html>), government (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>), Florida Department of Health <http://www.floridahealth.gov/> and The Florida Department of Health in Pinellas (727-824-6932 or <http://pinellas.floridahealth.gov/>) websites daily for updates and advisories. There is also a UUA informational page that is being constantly updated: <https://www.uua.org/safe/pandemics> .
- It is reported that middle-aged and older adults experience the more severe symptoms of the coronavirus, which is a large percentage of our congregation.

- If you know you have been exposed to coronavirus and/or if you are diagnosed with it, please alert one of the board members. Please also inform them if you were in contact with anyone else in the congregation within the last few days.
- Committee groups and small group ministries are encouraged to reach out to each other by phone or electronically to maintain community.
- Check the UUCTS website to get updates: www.uutarpon.org

The UUCTS Board of Trustees will serve as the UUCTS CORONAVIRUS RESPONSE TASK FORCE:

| | | |
|------------------|--------------------|--|
| President | Kathy Hopkins | 904-891-5109, kathyhop@tampabay.rr.com |
| Clerk | Pat Aldape | 727-424-4357, paldape48@gmail.com |
| Treasurer | Judy Lucarelli | 207-570-0511, lucarelli398@gmail.com |
| Members At Large | Johanna Lyle | 727-505-3046, jleelyle313@yahoo.com |
| | Charly Nelson | 727-645-6315, cjnelson4@verizon.net |
| | Diana Reif | 706-781-4597, dianaandudoreif@gmail.com |
| | George Scheitinger | 727-278-0408, gschy4711@gmail.com |